## MGRM DCS DNS Hosting Request Form

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| **DOMAIN DETAILS** | | | | | | |
| **Domain** |  | | **Subdomain** | |  | |
| **IP Address** |  | | **IP Owner** | |  | |
| **Hosting Start Date** |  | | **End Date** | |  | |
| **APPLICATION & HOSTING DETAILS** | | | | | | |
| **Application Details** | *<<Provide Name, version and complete details >>* | | | | | |
| **VMs & other Details** | *<< Details of the Application Hosting Setup including those for the application server, database, analytics and other services >> Include OS, version, CPU / Memory / Storage and others with network details*  *Physical Host:*  *Application Server:*  *Database Server:*  *GitLab / Code Version Details:*  *Backup Server & System / software in place:*  *Archiving in Place:*  *Analytics Data Collection Enabled and Details:*  *Other as applicable:*  *Monitoring Tools and Parameters Monitored for each of the Above Instances:* | | | | | |
| **Backup & Restore System & Softwares provisioned** | |  |  | | --- | --- | | **Backup Routine** |  | | **Incremental Cycle (hourly, daily etc.)** |  | | **Typical Size** |  | | **Full Backup Cycle** |  | | **Typical Size** |  | | **Backup Location** |  | | **Location IP & Subnet (as relevant)** |  | | **Archive: # of Backup Cycles Maintained** |  | | **Tool Used** |  | | **License Details** |  |  |  |  | | --- | --- | | **Restore Cycle** |  | | **Do we conduct Periodic Restore validations?** |  | | **Tool used for Restoration** |  | | | | | | |
| **Place of Hosting** | *<<Place of Hosting, Administration URL and Credentials, CPanel details etc.>>* | | | **Costing of Hosting** | |  |
| **Service Level Agreement (SLA)** | *SLA exists? Yes / No. If Yes, provide details*  *HA / DR:*  *Backup:*  *Uptime:*  *SSL: vendor / ID / renewal details*  *Planned Maintenance:* | | | | | |
| **Approval Taken for Hosting Application?** | *Yes / No. Details of Approval Provided* | | |  | |  |
| **CLIENT DATA** | | | | | | |
| **Client Name** |  | | | **Client ID** | |  |
| **Project Name** |  | | | **Project ID** | |  |
| **Payment Received?** | Yes / No | | |  | |  |
| **Requested by**  **Date:** | | **Reviewed by**  **Date:** | | **Approved By**  **Date:** | | |

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| **DECOMMISSIONING DETAILS** | |
| **Details / Reason:** | **Approved by:**  **Date:** |

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| **Comments:** |